

WEST LAFAYETTE POLICE MERIT COMMISSION MINUTES  
July 11, 2011

The West Lafayette Police Merit Commission met in regular session in the Lower Level Conference Room of City Hall on July 11, 2011, at 7:00 p.m.

Commission President Leverenz called the meeting to order and presided.

PRESENT: Commissioners Corrigan, Kirkpatrick, Leverenz, No, and Troyer.

ALSO PRESENT: Commission Attorney Brooks Police Chief Dombkowski, and Dr. James LeBreton, Associate Professor, Department of Psychological Sciences, Purdue University.

APPROVAL OF MINUTES

Commissioner Corrigan moved to approve the minutes of the February 28, 2011, Executive Session. The motion was seconded by Commissioner Kirkpatrick. The minutes were approved by unanimous voice vote.

Commissioner Corrigan moved to approve the minutes of the March 10, 2011, Executive Session. The motion was seconded by Commissioner Kirkpatrick. The minutes were approved by unanimous voice vote.

Commissioner Troyer moved to approve the minutes of the June 13, 2011, regular meeting. The motion was seconded by Commissioner Corrigan. The minutes were approved by unanimous voice vote.

OLD BUSINESS

Promotion Testing

Dr. James LeBreton, Associate Professor, Department of Psychological Sciences, Purdue University, reported that he worked Captain Leroux to move some questions from the Lieutenant's promotion exam to the Captain's promotion exam. Dr. LeBreton asked Captain Leroux to review the test bank, and Captain Leroux determined that each exam now had appropriate questions. The test banks are set. The question now is whether, if the Commission wants to do a second round of exams, will the same exam be used, with updates reflecting any policy or procedure changes, or if a new set of test questions should be generated.

There was discussion about potential numbers of officers who would take each exam, and whether the Rules might be changed or suspended to offer exams at the decision of the Commission, rather than annually. Exam scores are valid for two years, although an individual could re-test, in which case the later score replaces the first score. Interviews are conducted, and evaluations and length of service are calculated to determine a list for each rank. Officers who choose to keep their previous scores must notify the Commission that they will not take the exams.

Determination was that the promotion exams for each level would be held September 10 at 10:00 a.m., with a makeup date of September 13 at 3:00 p.m. Consensus was that the same exams would be used as were previously used, but that in 2012, each test will have new items. Interviews would be conducted in October. Commission President Leverenz will send interview questions used in prior interviews to the Commissioners for their review. Human Resources Director Foster will distribute the study guide to those who sign up by the deadline of August 27.

Notification Letters

Commission President Leverenz reported that he and Human Resources Director Foster sent notification letters, both those on the list and those who are still in process.

## NEW BUSINESS:

### Chief's Report

Police Chief Dombkowski reported that of the five background investigations underway, three are nearly complete, but two of those are no longer interested and one has an issue, which will be recommended as a failure of the background investigation. That will be presented at the August meeting. There will be two people to interview. Commission President Leverenz said that the interviews would be conducted in an executive session prior to the next meeting.

Counsel Brooks said that the Rules could be changed before the next round of testing, so that not all individuals who pass the agility and written tests will be interviewed.

Counsel Brooks confirmed that Police Chief Dombkowski is having officers sign a statement that indicates they will abide by the new immigration statute, in accordance with IC 5-2-18.2. Police Chief Dombkowski said that he had asked City Attorney Burns to verify what portion of the act recently was struck down by the federal courts.

Police Chief Dombkowski distributed copies of the July Police Department report to the Council and reviewed items in the report.


### NEXT MEETINGS

August 8, 2011, at 6:15 p.m. – Executive Session

August 8, 2011, at 7:00 p.m. – Regular Meeting

### ADJOURNMENT

Commissioner Corrigan moved to adjourn the meeting. The motion was seconded by Commissioner Kirkpatrick. Commission President Leverenz adjourned the meeting, the time being 8:08 p.m.



Larry Leverenz  
President



Bob Troyer  
Secretary